



Agenda - PSFA Meeting

Tuesday 19th March 2019 – 3.30pm

	<p>Present: Claire Jones – Headteacher Jonathon Elton – Treasurer Roberta Lowe – Secretary Alex Barrett – Staff member Emma Tipping – Staff member</p>	<p>Action:</p>
	<p>Apologies: Jayne Burton – Parent</p>	
1.	<p>Welcome Claire and Jonathon welcomed everyone to the meeting. Apologies received and accepted for Jayne Burton.</p>	
2.	<p>Minutes & Matters Arising from 15th January 2019</p> <ol style="list-style-type: none"> 1. Claire thanked Emma for all the raffle prizes she has been getting from local businesses. Roberta added that Amanda Hancock (Midday) has also been getting lots of raffle prizes for the school. 2. Jonathon has been in contact with Thornton's can we have received some deliveries. We have chocolates available for raffle prizes. 3. Burlesque evening. A letter of thanks has been sent. Alex added that the evening was very good. <p>Minutes approved.</p>	
4.	<p>Report on balances 2018/19</p> <p>Jonathon provided an update on the balances. There are some unrepresented cheques as the February bank statement is outstanding.</p> <p>Previously agreed items have been taken from the account. There is a balance of £9,681.76.</p>	

5.	<p>Requests For Funding None received.</p>	
6.	<p>Fundraising events for 2018/2019:</p> <ul style="list-style-type: none"> • Jumble Sale 23.03.2019 10am - 12 <p>Jonathon explained that the Rotary Club would be providing at least 10 volunteers on the day. They are also coming on site on Friday at 5.30pm to set up and sort through the jumble items. They will be on site from 8.30am on Saturday.</p> <p>School volunteers: Claire Jones, Neil Amos, Jonathon Elton, Alex Barrett, Emma Tipping plus a couple of other TAs, Amanda Taylor and Janette Sykes.</p> <p>The jumble sale has been advertised in the Derbyshire Times, school website, S41 magazine, Twitter, text to parents and Emma has circulated posters to local businesses. Upper 4 pupils have also delivered posters to local residents. Jonathon is contacting Peak FM as they do a daily 'celebration day'.</p> <p>Action: Alex to organise with her class some posters advertising the event for the day.</p> <p>Set up: Action: Jonathon to ensure Matt (Site Manager) is on duty from 8.30am Saturday and bin bags to be available. Tables will be set up Friday evening. The urn to be turned on at 8.30am.</p> <p>Alex to help with refreshments. We have enough tea, coffee and sugar in school. We have throw away cups that can be used. Action: Jonathon to get cakes to be on sale (Alex may have a contact who may be able to donate some). Jonathon to also ensure there are enough floats/tins, to be given to Claire Friday afternoon.</p> <p>Emma added that we could look for support (fundraising) from the Co-op by using their website. This would be separate to the support we are getting from the local co-op.</p> <p>Staffing/volunteers will be needed in the car park to ensure that the one-way system is used and that visitors</p>	<p>Alex 23.03.19</p> <p>Jonathon 22.03.19</p> <p>Jonathon 23.03.19</p>

	<p>use the main car park, as the swimming car park is for lettings.</p> <p>Emma left the meeting.</p> <ul style="list-style-type: none"> • Easter Disco 05.04.2019 <p>Volunteers: Claire Jones, Cath Henderson, Alex Barrett, Amanda Taylor and Janette Sykes. Andrea and her team have volunteered in the kitchen.</p> <p>The licence to sell alcohol has been purchased. Action: Jonathon to check that the details received from the Chesterfield Community Fire Station.</p>	<p>Jonathon 05.04.19</p>
<p>7.</p>	<p>Any Other Business None.</p>	
<p>8.</p>	<p>Date and time of next meeting</p> <p>The next meeting will be the Annual General Meeting. The constitution will need to be re-approved.</p> <p>Tuesday 30th April 2019 at 3.30pm.</p>	