

SCHOOL IMPROVEMENT PLAN – 2016-17

Priority 1: Effectiveness of Leadership & Management

2. *RM Integris* – to integrate *RM Integris* into classrooms to allow class staff to use the management information system directly. This includes the input and use of attendance and attainment data (linked to SIP – PMLD tracking)

Success Criteria (targets):

- Attendance data is entered daily by classroom staff
- Data is utilised from RM for evidence of pupil attainment
- Allowing staff instant access to pupil data

Evaluation Evidence:

- Paper attendance removed
- Attainment data
- Staff questioning

ACTION	LEAD PERSON	TARGET DATES	MONITORED BY	METHOD OF MONITORING	RESOURCES/FINANCE/ INSET
Meet with RM to understand the use of Integris with the aim of adding Attainment data to the MIS system.	JDO	July 2016	JEL	<ul style="list-style-type: none"> - Evidence of successful discussion - Attainment data being input into RM 	½ day ½ day
SIP group to understand requirements in class	JEL	October 2016	JDO/JEL	<ul style="list-style-type: none"> - Set up of system configuration - Accurate reporting 	1 day
Set-up and allow staff access to enter attendance and attainment data	JEL	December 2016	JEL	<ul style="list-style-type: none"> - Accurate data being input by class staff - Log of issues arising - Reduction in admin time spend on inputting data 	3 days
Train staff on the use of RM Integris	JEL	December 2016	JEL	<ul style="list-style-type: none"> - Records of log in - CPD records 	CPD - £1,500
Evaluate use of system	JEL	March 2017	JDO	<ul style="list-style-type: none"> - Check accuracy of information - Staff feedback 	