



ASHGATE CROFT SCHOOL GOVERNING BOARD TERMS OF REFERENCE

The Governing Board needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities

1. **To agree constitutional matters***, including procedures where the Governing Board has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
3. **To hold at least three Governing Board meetings a year***
4. **To appoint or remove the Chair and Vice Chair***
5. **To appoint or remove a Clerk to the Governing Board***
6. **To establish the committees of the Governing Board and their terms of reference***
7. To appoint the Chair of any committee (if not delegated to the committee itself)
8. **To appoint or remove a Clerk to each committee***
9. **To suspend a governor**
10. **To decide which functions of the Governing Board will be delegated to committees, groups and individuals***
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Board is necessary***
12. To approve the first formal budget plan of the financial year (Audit Services recommend that although approval of the first formal budget plan of the financial year can be delegated to a committee, the final approval should remain with the whole Governing Board)
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
14. **To review the delegation arrangements annually***

(Individual governors may include other items. If any governor would like to do so, this will need to be discussed by the governing Board)

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

These terms of reference agreed by the Governing Board on

Date: 24th September 2018

Name of Governor	Category	End Term of Office
Claire Jones	Headteacher	Ex-Officio
Vacant post	Local Authority	
Lisa Hodgson	Parent/Carer	2nd March 2020
Vacant post	Parent/Carer	
Emily Gilthorpe	Staff	10th October 2021
Jemma Monkhouse	Co-opted	11th January 2019
Simon Oxspring	Co-opted	11th January 2019
Robert Dawe	Co-opted	10th April 2022
Lisa Randall	Co-opted	4th July 2022
Carol Lee	Co-opted	23rd September 2022
Ian McIntosh	Co-opted	23rd September 2022

Chair of the Governing Board	
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Vice-Chair of the Governing Board	
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Clerk to the Governing Board	Roberta Lowe
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Quorum	One half of the number of Governors in post
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